



Oregon Coast Community Action

Non-Discrimination Policy

It is the policy of this organization to comply with all state, federal or local statutes, rules and guidelines for all protected classes and will not take any of the following actions based on race, color, national origin, age, religion, gender, familial status or disability (federal) or victims of domestic violence, marital status, sexual orientation, gender identity or source of income (state):

- Refuse to accept an application for housing assistance or services;
- Deny an application for housing assistance or services;
- Set different terms, conditions or privileges for housing assistance or services;
- Provide different or specific housing, facilities or services;
- Falsely deny that housing is available for inspection or rental or that services are available; or
- Deny anyone access to a facility or service.

Screening criteria used by this organization is not discriminatory and is consistently applied to all applicants or participants.

This organization adheres to the Fair Housing Act which prohibits discrimination based on protected classes in the housing activities of advertising, screening and unit rentals. If this organization uses a target population for any funding, such use will not be cause to refuse to accept an application or provide services to any protected class, even if any protected class does not fit into this organization's targeting strategy.

Applicants needing reasonable accommodation to access assistance or services may request such accommodation. Applicants or participants must be notified that they have the right to request reasonable accommodation. Requests may be made orally or in writing. Applicants do not need to mention phrases such as "ADA" or "reasonable accommodation" in their request. All written requests for accommodations will receive a written acknowledgment within 5 calendar days, and all requests (either written or verbal) will be reviewed and responded to in a timely manner.

After the request is made, a staff person will be assigned to engage in an interactive process with the applicant to determine next steps. The interactive process is a collaborative dialogue between the applicant and staff person to gather information, assess options, and determine next steps. At times, depending on the particular circumstances at issue, the agency may ask for additional information to document the applications request or to facilitate the interactive process. Request information will be noted in our master spreadsheet and documentation/notes/accommodations information will be kept in the clients file.

