

## Required Documentation for ORCCA HSS Application

**Your application will not be considered completed unless you have provided supporting documentation for all members of your household.**

Documents can be pictures taken from your phone or other but must have good lighting, clear, and fully readable

Below is a list of items needed for a complete application:

- **Copy of Social Security Card for all household members**  
Things that can be provided in place of a social security card:
  - A letter from social security office stating that you have applied for a social security number.
  - A tax return with SSN and name listed on it
  - A birth certificate for youth under 1 years old
- **Copy of ID or Driver's License for all household members 18 or older**
  - If no Photo ID, please contact us to discuss alternative options for providing identification. [housing@orcca.us](mailto:housing@orcca.us)
- **Proof of Income for all household members 18 or older**
  - TANF/SNAP print out (4-page print-out obtained from DHS)
  - Pay Stubs (Full 90 days are required, or appointment will be rescheduled)
  - SSA/SSD/SSI Benefit Verification Letter (for current year)
  - Child Support payment history print out.
  - Payment printout for Unemployment benefits
  - For household members 18 or older claiming no income a separate form must be filled out for each adult. It can be found here --> [Declaration of No Income Form](#)
- **Most recent Bank Statements for all household members 18 or older that have bank accounts.**
- **Veterans must provide a DD-214 for Veteran specific benefits.**
- **When seeking rent support for rental arrears**
  - Rental Agreement
  - Eviction notice